



2018 Women to Watch Award Nomination Packet

CalCPA, in partnership with the AICPA and its Women's Initiatives Executive Committee, is looking for women who have made significant contributions to the accounting profession, or who demonstrate characteristics that enable them to become leaders in the profession. Both the nominees and winners will be featured in various publications and potentially asked to participate in local events as panel members to discuss the strategies for achieving success in the accounting profession.

To submit a nomination, fill out the cover sheet below and provide supporting evidence of her contributions to both the profession and her community. Required documentation includes: a high-resolution head shot, resume/CV, one page bio (max) and at least one letter of recommendation describing why the nominee should be considered. Other evidence of each item listed below is not required for consideration. Nominees should have made significant contributions in more than one category of accomplishment. Past winners are not eligible to be nominated. Email nomination forms and supporting documents to wendy.mai@calcpa.org. All nominations are due **Friday, Feb. 16, 2018**.

Awards will be given in two categories – Experienced Leaders and Emerging Leaders. Winners will be selected by members of the Women's Leadership Forum Planning Committee. All nominees will be invited to attend complimentary to the Women's Leadership Forum at TBD location in the LA/Beverly Hills area in Southern California on Friday, April 27, 2018, where the winners will be announced at the luncheon.

Experienced Leaders

Defined as one who has advanced to a higher level or leadership position within the organization. Titles include, but are not limited to partner, owner, elected official or appointee, executive, etc.

1. Authorship of articles
2. Major or unique contribution to the profession
3. Public and/or community service
4. Mentoring other professionals*
5. Improvement to the workplace

Please provide supporting documentation as evidence of accomplishments. A high resolution head shot, resume/CV, one page bio (max) and at least one letter of recommendation are required. Copies of articles, list of awards and recognitions, three words to describe the nominee and other letters of recommendation from supervisors, peers, mentees, etc. are not required but strongly recommended.

*Graded with a higher weight

Emerging Leaders

Defined as a professional who has made significant contributions to the profession and to her community, but who has not yet reached the highest levels of advancement.

1. Public and/or community service
2. Demonstration of leadership
3. Contribution to the profession
4. Creation and implementation of unique initiative(s)
5. Involvement with alma mater or other local colleges and universities

Please provide supporting documentation as evidence of accomplishments. A high resolution head shot, resume/CV, one page bio (max) and at least one letter of recommendation are required. Three words to describe the nominee and other letters of recommendation from supervisors, peers, students, community organizations, etc. are not required but strongly recommended.

If you have questions about the nomination process, membership status, requirements, or selecting which category your nominee falls under, please contact Wendy Mai at (650) 522-3209 or wendy.mai@calcpa.org.



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Nomination Cover Sheet

Nominee Information

Name	
Title	
Company Name	
Company Address	
Email Address	
Phone Number	
CaICPA Member Number	
AICPA Member Number	
Award Category	
Three Words to Describe Nominee	

Nominator Information

Name	
Title	
Company Name	
Company Address	
Email Address	
Phone Number	
Relationship to Nominee	

Checklist of supporting documents provided:

- High-Resolution Headshot Photo of Nominee
(Required: JPG or EPS file format, at least 300dpi resolution)

Provide the following electronically:

- Resume/CV (required)
- One page bio (max; required)
- Letter of Recommendation(s) (at least 1 required)
- Articles
- Awards & Recognitions
- Other _____

Please submit no later than Friday, Feb. 16, 2018 by email to: Wendy Mai, wendy.mai@calcpa.org