

Excel Financial Reporting and Analysis (EFR)

Course Overview

Most CPAs and financial professionals know that Microsoft Excel is a powerful tool for analyzing financial data and preparing financial reports. However, you might not be aware that the program contains useful--though frequently overlooked--features and functionalities. This course will uncover these features so you can more effectively and efficiently prepare reports. Gain and learn how to apply knowledge in six major topic areas: advanced techniques for formatting reports and financial statements; assembling and printing reports and schedules; using templates to automate reporting processes; using ODBC to conduct advanced financial analysis with PivotTables connected to the general ledger; consolidating data and using charts; and digital dashboards for presenting financial information.

Objectives

- Identify and understand how to effectively format financial statements and other Excel-based reports.
- Recognize opportunities to streamline report assembly and printing.
- Differentiate between Excel's default templates and other templates for financial reporting and analysis.
- Recall how to create templates and apply them to financial reporting and analysis situations.
- Determine how to create Excel-based charts and dashboards for analyzing and communicating.
- Identify how to use conditional formatting to create dynamic dashboard displays of tabular data.

Major Topics

- Formatting techniques for financial statements and other reports
- Financial report assembly and printing
- Templates for financial reporting and analysis
- Financial analysis with Excel
- Consolidating financial data techniques
- Excel charts and dashboards
- Implementing ODBC to import or work with data stored in external databases

Field of Interest Code: Accounting

CPE Hours: 8.00 | **AA:** 8.00

Level: Advanced

Designed for:

Accounting and financial professionals desiring more knowledge in the use of Excel for financial statement preparation and analysis.

Author: K2 Enterprises

Instructor: Karl W. Egnatoff CPA.CITP